



SAINT MARY'S UNIVERSITY STUDENTS' ASSOCIATION

Board of Directors Meeting Minutes

Date	Sunday, September 30, 2018
Time	6:15pm for 6:30pm
Location	AT340 (CLARI Space), Saint Mary's University
Present	Mitchell Archibald (Board Chair), Salman I. Sadib (Vice-Chair), Omar Hany, Oyindamola Oshobu, Sophia Okoroafor, Henry Peng, Azhar Rahman, Franklyn Southwell, Crystal Witter
Resource	Mitchell Archibald (Chair)
Guests	Mahmudur Rahman Shovon (Vice-President Academic)

1. The meeting was called to order at 6:30pm, and a land acknowledgement was made.
2. **Mr. Southwell motioned to approve the agenda as presented, seconded by Mr. Rahman. Motion carried**
3. **Mr. Southwell motioned to approve the minutes from the previous meeting on September 3, 2018, seconded by Ms. Witter. Motion carried.**
4. Mr. Oshobu, newly elected Chair of the Elections Committee, gave the following report;
 - a) Job postings for the CRO and DRO positions are online. Applicants will be contacted in the coming weeks once the posting closes.
 - b) The committee will be receiving documents from the previous committee members soon.
 - c) The committee will be meeting soon to discuss possible policy changes.
5. There was brief discussion on the content included in the President's Report. Mr. Shovon addressed general questions from Board members, and Mr. Archibald recommended discussion be tabled until Mr. Nasrallah was present. **Mr. Hany**

Signature:  Mitchell Archibald, Board Chair



SAINT MARY'S UNIVERSITY STUDENTS' ASSOCIATION

motioned to table discussion on the President's Report until the President would be present to answer questions, seconded by Mr. Southwell. Motion carried.

6. Mr. Archibald gave the following Chief Governance Officer's Report;
 - a) Board photos have been taken previous to this meeting and will be distributed as necessary for students' reference.
 - b) A strategic planning session has been held prior to this meeting. The results of this session were positive and the Board will continue to work on it's strategic priorities.
 - c) The Governance Policies will be sent to a Plain Language Policy Analyst to assist with ensuring they will be easily understood by all members of the association. Potential costs for her services will be presented at a later date. There will also be a possibility for Board members to gain experience in this field.
 - d) There will be more governance related training for Board members at later dates.
 - e) Mr. Archibald will continue to engage Board members with opportunities through the Institute of Corporate Directors (ICD).
 - f) Mr. Sadib motioned to approve the Chief Governance Officer's Report as presented, seconded by Mr. Peng. Motion carried.**
7. The strategic planning session will be continued on October 20, 2018. Committees will be finalized at that session. The Society Committee will meet soon to review it's mandate.
8. Mr. Hany motioned that the Board move in-camera at 7:36pm, seconded by Mr. Sadib. Mr. Shovon left the meeting at this time. Motion carried.
9. Mr. Sadib motioned that the Board move out of camera at 8:01pm, seconded by Mr. Oshobu. Motion carried.
10. During the in-camera session, the Board discussed the meeting dates for the remaining semester. It was decided for planning purposes that meeting dates will be set in sequence rather than at one time. Meeting will alternate on Saturday and

Signature: _____  Mitchell Archibald, Board Chair



SAINT MARY'S UNIVERSITY STUDENTS' ASSOCIATION

Sunday evenings when possible. The next meeting date will be Saturday October 20, 2018. A strategic planning session will be 4:00-5:30pm, with a Board Meeting (public portion) at 5:30-7:00pm.

11. Ms. Okoroafor motioned to adjourn the meeting at 8:02pm, seconded by Mr. Sadib. The meeting was adjourned.

Signature: _____  Mitchell Archibald, Board Chair