



SAINT MARY'S UNIVERSITY STUDENTS' ASSOCIATION

Board of Directors Meeting Minutes

Date	Monday, September 3, 2018
Time	5:45pm for 6:00pm
Location	AT340 (CLARI Space), Saint Mary's University
Present	Mitchell Archibald (Chair), Salman I. Sadib (Vice-Chair), Azhar Rahman, Oyindamola Oshobu, Sophia Okoroafor, Crystal Witter, Henry Peng, Franklyn Southwell (telephone)
Regrets	Omar Hany
Resource	Mitchell Archibald (Board Chair)

1. The meeting was called to order at 6:01pm. It was acknowledged that the meeting is held on the traditional and unseeded territory of the Mi'Kmaq people.
2. It was motioned by Ms. Okoroafor and seconded by Mr. Sadib that the Board approve the agenda as presented. **Motion passed.**
3. It was motioned by Ms. Okoroafor and seconded by Mr. Sadib that the Board approve the minutes from August 25, 2018 as circulated. **Motion passed.**
4. A report on the 2018 Board Retreat was given by Mr. Archibald
 - a) Thanks were given to all members who were able to attend as well as to the individuals who gave their time for our Board orientation.
 - b) Details were given on the activities and location of the retreat, including the possibility of returning to the location in future years.
 - c) The consensus was that with more advance planning, the Board can better execute the retreat in future years.

Signature:  Mitchell Archibald, Board Chair



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5. Society Committee Nominations

- a) As discussed at the previous meeting, there was one remaining seat left on the Society Committee to be chosen. Mr. Southwell is the current member of the committee.
- b) Mr. Archibald opened the floor for nominations; Ms. Okoroafor was nominated.
- c) After calling for nominations for the third time, no others were heard. The floor was then closed for nominations.
- d) It was motioned by Ms. Witter and seconded by Mr. Oshobu that the Board accept Ms. Okoroafor as a member of the Society Committee. **Motion passed.**
- e) In accordance with the Society Policy, the committee membership will be Mr. Southwell, Ms. Okoroafor, and Ms. Navas (Vice President Student Affairs).

6. Elections Committee Formation

- a) Mr. Archibald opened the floor for nominations for the 2018-19 Elections Committee, which is composed of three (3) Board Members.
- b) Mr. Oshobu, Ms. Witter, and Mr. Peng were nominated.
- c) After calling for nominations for a third time, no others were heard.
- d) It was motioned by Ms. Okoroafor and seconded by Mr. Rahman that the Board accept the nominations for the Elections Committee as presented. **Motion passed.**
- e) The Committee Chair will be elected and presented to the Board at the next meeting.

7. Chief Governance Officer's Report

- a) The possibility of implementing a plain language policy was presented.
- b) A compiled document containing all policies to replace all the separate policies of the Association is being created.
- c) More Board training will be discussed and planned going forward.

Signature: _____ Mitchell Archibald, Board Chair

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- d) Mr. Archibald's meeting with University Administration was discussed and the diversity of the Board and the university were commended.
- 8. Other Business and Discussion
 - a) A schedule of Welcome Week 2018 activities was circulated to all in attendance.
- 9. The Board moved In Camera at 6:50pm
- 10. The Board arose Out of Camera at 7:10pm
- 11. Dates for the next meeting and strategic planning session will be decided by the Board electronically and circulated accordingly.
- 12. Ms. Witter motioned to adjourn the meeting at 7:26pm, seconded by Mr. Oshobu. Meeting was adjourned.

Signature: _____

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Mitchell Archibald, Board Chair