



Saint Mary's University Students' Association

DATE:	Sunday, April 15 <sup>th</sup> , 2018
TIME:	4:45pm for 5:00pm
LOCATION:	Ozmon Boardroom, 5 <sup>th</sup> Floor Student Centre
PRESENT:	Ms. Deeksha Bhaskar (Chair), Ms. Jane Raeburn Jans (Vice-Chair), Mr. Lindsay Garwe, Mr. Mitchell Archibald, Mr. Omar Sameda, Mr. Oyindamola Oshobu, Ms. Vicky Li
ABSENT:	Ms. Valerie Caswell, Mr. Ollando Brown
GUESTS:	Mr. Ossama Nasrallah (President), Mr. Denis Amirault (VP Communications), Ms. Mary Navas (VP Student Affairs), Mr. Lawson Morassutti (VP Equity & Wellness), Mr. Henry Peng, Mr. Salman Isl Sadib, Ms. Crystal Witter, Ms. Sophia E. Okoroafor
RESOURCE:	Ms. Maeve Mulroy, Recording Secretary

1. Ms. Bhaskar called the meeting to order at 5:07pm.
2. Adoption of the Agenda:
  - a. **It was moved by Ms. Raeburn Jans and seconded by Mr. Oshobu that the agenda be adopted as circulated. The motion was passed unanimously.**
3. Board Minutes Approval:
  - a. **It was moved by Mr. Archibald and seconded by Ms. Raeburn Jans to approve the meeting minutes from March 18<sup>th</sup>, 2018 as presented. The motion was passed unanimously.**
4. Individual Student Funding:
  - a. Changes to individual student funding were made last academic year, and again this year, in order to provide increased support for experiential and intercultural learning, as well as increased flexibility.
  - b. The name of Individual Student Funding will be changed to Student Experiential Learning Fund (SELF).



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- c. Ms. Ali (Vice President Academic) handled the creation of application forms and documents for the upcoming year.
  - d. It was moved by Mr. Archibald and seconded by Mr. Oshobu to approve the revised version of Individual Student Funding as presented by Mr. Nasrallah. The motion was passed unanimously.**
5. Mr. Garwe joined the meeting at 5:17pm.
6. HR & Governance Committee Report:
  - a. Formal thanks were offered by Mr. Archibald to Mr. Semeda and Ms. Caswell for their dedication to the HR and Governance Committee this year, and also to all Board members and the Board Chair for their strong commitment.
  - b. This year, projects accomplished included creation of a comprehensive committee charter and macro agenda, implementation of a structure for honorariums and compensation, salary changes for integral staff members, undertaking comparative governance reviews, and creation of an updated and modernized Governance Policy reflective of current practices, and which minimizes conflicts of interest.
  - c. A supplementary work package has been created for the incoming committee, along with strategic planning and recommendations for change.
7. President's Report:
  - a. Formal thanks were offered by Mr. Nasrallah to the executive team, all Board members, and the Board Chair for their strong commitment and hard work.
  - b. Introducing the 2018-2019 SMUSA Executive Team:
    - i. President and CEO: Mr. Ossama Nasrallah
    - ii. Vice President Academic: Mr. Mahmudur Rahman Shovon
    - iii. Vice President Communications & External: Mr. Denis Amirault
    - iv. Vice President Student Life: Ms. Mary Navas
    - v. Equity Officer: Ms. Lindsay Vandewater
    - vi. Wellness Officer: Ms. Shelbi Deglau
    - vii. Senior Gorsebrook Manager: Mr. Sean Reardon



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- viii. Events Coordinator: Mr. Quinn Docherty
  - c. Changes have been made to the structure of the SMUSA executive team for the upcoming academic year, including new Equity Officer and Wellness Officer positions, so as to best support students and increase specificity for each position.
  - d. New marketing and communications staff as well as two graphic designers and a photographer have also been hired.
  - e. SMUSA's budget for the upcoming year will be presented to the Board, and features increased support for student programming.
  - f. The final meeting of the Academic Senate for this year will take place Friday April 13th.
  - g. Training and transitioning work with the incoming executive team will begin April 16th, with a focus on ongoing projects such as continued advocacy for a full week-long Fall Break in 2018 and in future years.
  - h. SMUSA will provide support to students during exams by offering free healthy snack food and beverages in the Library, as well as making Husky Patrol services available until 1:00am.
  - i. The Vice President Academic also continues to support students through offering support in handling academic appeals as the semester comes to an end.
  - j. More than 45 society reports have already been submitted to SMUSA for this year.
  - k. Mr. Nasrallah will submit the President's Annual Report for the first time in two years, which will be sent to print by the end of April for issuing May 1st.
  - l. The Gorsebrook Lounge's new patio is set to open May 7th.
  - m. The final stages of talks are underway to approve the 5th Floor Student Centre Project, with current plans to complete the project by either the first of September or mid-September at the latest.
8. SMUSA Budget for 2018-2019:
- a. **It was moved by Ms. Caswell and seconded by Ms. Raeburn Jans to approve the 2018-2019 budget as presented. The motion was passed unanimously.**



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9. In-camera:

- a. **The meeting moved in-camera at 6:33pm.**
- b. **It was moved by Mr. Garwe and seconded by Mr. Archibald that the bonuses for SMUSA Vice-Presidents for the year 2017-2018 be approved as recommended by SMUSA President Mr. Nasrallah. The motion was passed unanimously.**
- c. **It was moved by Mr. Archibald and seconded by Ms. Jans that a bonus of \$2,500.00 be approved for the President in addition to the full Presidential bonus budgeted for the year 2017-2018. The motion was passed unanimously.**

10. Out of camera:

- a. **The Board arose out of camera at 6:49 pm.**

11. Adjournment:

- a. **It was moved by Mr. Garwe and seconded by Mr. Oshobu that the meeting be adjourned at 6:51 pm. The motion was passed unanimously.**