



SAINT MARY'S UNIVERSITY STUDENTS' ASSOCIATION

Board of Directors Meeting Minutes

Date	November 28, 2018
Time	5:30 PM
Location	Society Common Space, 5th Floor Student Centre
Present	Mitchell Archibald (Board Chair), Salman I. Sadib (Vice-Chair), Omar Hany, Oyindamola Oshobu, Sophia Okoroafor, Henry Peng, Franklyn Southwell, Crystal Witter
Regrets	Azhar Rahman
Resources	Braden Newell (Board Liaison), Mahmudur Rahman Shovon (VP Academic), Mitchell Archibald (Board Chair)
Consent Agenda	<ul style="list-style-type: none"> • November 28, 2018 Agenda, • November 4, 2018 Electronic Minutes • October 20, 2018 Minutes • HR & Governance Committee Terms of Reference (appendix 1) • Finance Committee Terms of Reference (appendix 2)

1. The meeting was called to order at 5:38 PM, and a land acknowledgement was made.
2. At 5:40 PM Mr. Archibald asked if there were any conflict of interest declarations to both the board of directors and the audience in the room with the exception of the 2019 SMUSA elections. There were no conflict of interest declarations.
3. Mr. Archibald asked the board for approval of the consent agenda as presented with the removal of the society committee terms of reference from the November 28, 2018 agenda. Ms. Witter motioned to approve the consent agenda, seconded by Mr. Sadib. *Motioned carried.*
4. At 5:42 PM Mr. Archibald opened the floor to discussion around election policies. A conversation was held between students and board members addressing questions and concerns.

Signature: _____ Mitchell Archibald, Board Chair



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5. At 6:15 PM Mr. Shovon, Vice President of Academics of SMUSA, gave the following President's report on behalf of Mr. Nasrallah (appendix 3). Mr. Sadib motioned to approve the Presidents's Report as presented, seconded by Ms. Okoroafor. *Motion carried.*
6. Mr. Archibald, Chair of the Board of Directors, moved the Chief Governance Officer's Report to item number six on the agenda and gave a brief Report. Mr. Southwell motioned to approve the Chief Governance Officer's Report as presented, seconded by Mr. Peng. *Motion carried.*
7. Committee Reports
 - a) Mr. Sadib, Chair of the HR & Governance Committee, gave a HR & Governance Committee report. Mr. Sadib motioned that the board commit to semi-annual evaluation of past years elected officials by the last meeting of the term and the approval of the HR & Governance Committee report, seconded by Ms. Witter. *Motioned carried.*
 - b) Mr. Oshobu, Chair of the Elections Committee, gave the following Elections Committee report;
 1. The Chief Returning Officer (CRO) and the Deputy Returning Officer (DRO) have been hired and are undergoing training for the 2019 SMUSA election.
 2. The office hours for the CRO and DRO will be posted online on SMUSA's website.
 3. Mr. Sadib motioned to approve the Election Committee report, Ms. Witter seconded. *Motioned carried.*
 - c) The Society Committee report and the Finance Committee report will be reviewed and presented at a later date.
8. At 6:48 PM Ms. Okoroafor Motioned to approve the Fall Honoraria, seconded by Mr. Peng. *Motioned carried.*
9. At 6:49 PM Mr. Archibald opened the floor for other business and general discussion. Ms. Witter rose concerns around lack of support for students doing room changes in student residence on behalf of a student.

Signature: _____ Mitchell Archibald, Board Chair



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10. Meeting dates will be decided on by the board electronically by December 12, 2018, and posted online by December 14, 2018.
11. Mr. Sadib motioned that the board move in-camera at 7:00 PM, seconded by Ms. Witter. *Motion carried.*
12. Mr. Archibald declared a ten minute recess. The board reconvened at 7:13 PM.
13. Mr. Hany motioned that the board move out of camera at 8:12 PM, seconded by Mr. Southwell. *Motion carried.*
14. Mr. Oshobu motioned to adjourn the meeting at 8:12 PM, seconded by Mr. Sadib. *The meeting was adjourned.*

Signature: _____ Mitchell Archibald, Board Chair